

British Association of Hand Therapists
RESEARCH PROJECT GRANTS

GUIDANCE NOTES FOR OUTLINE APPLICATIONS

PLEASE NOTE: These notes must be read before you start to fill in the application form. Failure to comply with the guidance notes will result in your application not being considered.

1. Purpose and Scope of Scheme

- 1.1 The primary aim of BAHT Research Bursary project grant scheme is to support the development of research capacity and knowledge generation in hand therapy.. The funding allocation for 2008 is £20,000.

Applicants may seek for all or part of the amount available.

2. Criteria for Application

- 2.1 The lead researcher must be a member of BAHT.
- 2.2 If the researcher is not a member of a University, Research Institution, or Health Trust, arrangements should be made for the research to be undertaken under the aegis of such an organisation.
- 2.3 Support will **not** be provided for the remuneration of undergraduates, courses or for other educational purposes. Research undertaken as part of a study leading to an MSc MPhil / PhD / DPhil / Prof Doc will be considered but university fees will **not** be funded.
- 2.4 Funding will **not** be provided for attendance at conferences.
- 2.5 Researchers and their research supervisor(s) must comply with the relevant ethical and research governance standards including the Central Office for Research Ethics Committees and Research Governance for Health and Social Care (Dept of Health, 2005; Scottish Executive 2001; Welsh Office, 2002).

It is the responsibility of researchers to ensure that their Heads of Department are aware of their responsibilities within the Research Governance Framework. Heads of Departments and/or research supervisors have the responsibility for managing and monitoring the research project should it be funded. Further information is available from:

National Research Ethics Service of the National Patient Safety Agency www.nres.npsa.nhs.uk

Framework for England can be obtained by going to the Dept of Health website at: <http://www.dh.gov.uk/PolicyAndGuidance/ResearchAndDevelopment/fs/en> and clicking on the link to Research governance.

The Framework for Scotland is available at: <http://www.nes.scot.nhs.uk/nmapresearch/researchgovernance.htm>

The Framework for Wales is available at: <http://www.word.wales.gov.uk/content/governance/governance-e.htm>

2.6 **Researchers must ensure they have insurance provision for compensation in the event of non-negligent harm to research participants arising from the research. Researchers must check with their employing organisation that such cover is provided. In the event of research taking place outside of an employment situation, as long as the research relates to the practice of physiotherapy, researchers will be covered by the CSP or COT, subject to the payment of a full subscription.**

2.7 Researchers must indicate if they intend to involve service users/carers as part of their study. If not they need to indicate why. Guidance on involving service users/carers in research can be obtained from the INVOLVE website (www.invo.org.uk)

3. Preparation

3.1 Applicants are advised to consult the various resources available to help them to prepare this application. Novice researchers may find the following article a useful starting point – "Developing a Successful Application for Research Funding" (Madden and Wiles (2003). *Physiotherapy*, 89, 9, 518-522).

4.0 Application Process

The application is a 2-tier process with an outline proposal followed by a full application if the outline proposal is acceptable.

4.1 The first round of the application will be completed by email only; **hard copies cannot be accepted**. Applicants will complete the outline application form which includes: contact details; title of project; names of co-applicants; supervisor details; brief details of the benefits of the study; basic costings and an outline research proposal (maximum 500 words). Applications should be emailed to abirchbaht@yahoo.co.uk Please provide the information requested as fully and clearly as possible. The lead researcher is responsible for ensuring that the form is completed correctly.

4.2 Outline applications are reviewed by the Research and Development working group. An invitation to submit a full application will be made on the basis of this review.

4.3 *The closing date for applications is **31st July 2008**. Late submissions will **not** be accepted. **All submissions will receive an email acknowledgement. The closing date for full applications if invited will be 31st October 2008***

Application forms are available by e-mail from everdunn@aol.com and from hand-therapy.co.uk