Application for Certification as an Accredited Hand Therapist (BAHT)

|  |  |
| --- | --- |
| Title:  Name: | Address:  Postcode:  E-mail:  Tel No: |
| BAHT Number: |
| Place of work: | |
| Date of Application: | Professional Qualification: |

**Criteria Checklist ☑**

* Member of BAHT ⬜
* 12 BAHT points ⬜
* Actively working clinically in Hand Therapy\* ⬜
* 4000 clinical hours in hand therapy ⬜
* **3** Guided testimonials - as below ⬜
* Extended CV – as below ⬜
* £30 application fee ⬜

\* In applying for accreditation, you must confirm that you have been actively practicing in the field of hand therapy over the last two years minimum. Actively practicing means “drawing on your professional skills/knowledge in the course of your work” and it is a personal decision as to whether your work fulfils this. This is in line with guidance from the Health Professions Council. The Education Sub Committee will consider extenuating circumstances such as maternity leave and provide individual guidance as needed.

**Please send:**

**By email or drop box:**

**Full application, CV and all supporting documentation**

**By post:**

**Original signed application**

**Signed log of clinical hours**

**Signed testimonies**

I hereby apply to become an Accredited Hand Therapist (BAHT)

Signed……………………………………………… Date………………………….

|  |
| --- |
|  |

By signing above, you are consenting, if successful, for your name to appear on the online register of accredited hand therapists. Please tick here if you **do not** wish your name to be added

Contact details:

Kathy Whalley, AHT coordinator (BAHT) 75 Duddon Close, West End, Southampton SO18 3QB

baht.aht@gmail.com

Application Form

BAHT Points

Level 1

|  |  |  |
| --- | --- | --- |
| Date of course/Years of experience in hand therapy | Venue | Points |
|  |  |  |

Level 2

|  |  |  |  |
| --- | --- | --- | --- |
| Date of course/ APL award | Course attended/APL Speciality | Venue | Points |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Level 3

|  |  |  |  |
| --- | --- | --- | --- |
| Date submitted | Nature of work submitted | Title of work submitted | Points |
|  |  |  |  |

Completion of Accredited Modules of University of Derby Course for all 12 points Yes / No

(Refer to attached guideline on what to include with application)

|  |  |
| --- | --- |
| **Total Points** |  |

**Curriculum Vitae**

**Applicants can either complete the following template or use it as a guide to structure their own CV.**

**Please see separate document for guidance on compiling appendices to be sent electronically.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Summary of current role (250-500 words)** | |  | | | |
| **Clinical Log** – Number of hours completed | |  | | Please post **original** signed log with application | |
| **Professional Experience (250 words maximum)**   * Postgraduate experience in Hand Therapy since last accreditation * Years of experience * Location of work, responsibilities and, where appropriate, reflections * Present post including clinical, educational and managerial responsibilities. This section gives the candidate the opportunity to reflect on their role/s alongside their clinical expertise including assessment and treatment skills. | |  | | | |
| **2. Courses/Qualifications pertinent to Hand Therapy**   * Qualifications and dates (university, etc.) * Short courses, with subject/field and date(s) attended within the **last 5 years**. * BAHT validated courses, with level, if applicable | | Please list below any **relevant** courses attended or qualifications gained **with a short reflection for each example (one sentence will do)**  Please **scan and attach certificates** (where relevant) and cross reference to the list above. | | | |
| Title of Course / Learning experience | Date Attended | | Brief reflection | | Evidence Attached? |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
|  |  | |  | |  |
| 1. **Promotion of specialism / sharing of expertise**   Eg.   * in-service training planning and involvement * teaching both within the workplace and outside. * organisation of outside speakers * organisation of BAHT validated courses & teaching input * experience as an External Representative for BAHT, assessor / advisor for Level II / Level III projects and APL   Wherever practicably possible evidence of the above e.g. programmes, feedback from attendees etc. should be **scanned and attached to the application** and cross referenced within this form.  The assessors are also looking for demonstration of learning from the above in the example given. | | Example 1 | | | |
| Example 2 | | | |
| Example 3 | | | |
| **4. Management Skills**   * experience in day-to-day management/organisation of case loads within the Hand Therapy services; * experience in supervising other staff e.g. students, support workers; * experience in evaluation and audit pertinent to Hand Therapy.   Wherever practicably possible evidence of the above e.g. programmes, feedback from colleagues etc. should be **scanned and attached to the application** and cross referenced within this form. | | Example 1 | | | |
| Example 2 | | | |
| Example 3 | | | |
| **Personal contribution to development of hand therapy (500 words approx)**   * personal statement by applicant   Other evidence could be:-   * statement of research studies completed * presentations of research findings (publications &/or presentations at conferences)   The assessors are also looking for demonstration of learning from the above.  Wherever practicably possible evidence of the above e.g. programmes, feedback from colleagues etc. should be **scanned and attached to the application** and cross referenced within this form. | | Personal Statement | | | |
| 3 Guided Testimonies – please post originals with application  See the AHT application guidelines for guidance | | Names of Testimonies | | | |
| 1) | | | |
| 2) | | | |
| 3) | | | |

**Attachments (Electronic Applications)**

Please create one separate document for each section of the CV that contains all appended evidence, scanned certificates etc. It is possible to do this in PowerPoint or some work places have a photocopier that will create a pdf when scanning a document or group of documents.

Please then convert each document to PDF format (the AHT Co-ordinator can provide guidance if needed, please email) and ensure the new PDF documents have a file name that corresponds with the contents of the document (e.g. Course Certificates).

The electronic application should therefore have the following components:

* Application form & CV
* Clinical Hours Log
* Testimonies
* Course Certificates (including evidence of courses being used to claim BAHT points)
* Evidence to support Promotion of Specialism
* Evidence to support Management Skills
* Evidence to support Personal Contribution to Development of Hand Therapy

**Please send:**

**By email or drop box:**

**Full application, CV and all supporting documentation**

**By post:**

**Original signed application**

**Signed log of clinical hours**

**Signed testimonies**

None of the paperwork will be returned, so please keep a copy for yourself.

The AHT co-ordinator is happy to answer queries or provide assistance with the application process. Please email [baht.aht@gmail.com](mailto:baht.aht@gmail.com)