Application for Re-Accreditation of

**Accredited Hand Therapist (BAHT)**

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| **Title: ………………………………****Name: ……………………………….****Date of Birth: ……………………….****BAHT Number: ……………………..****OT / Physio: …………………………** | **Address: …………………………….****………………………………………….****………………………………………….****………………………………………….****Postcode: ……………………………****Tel No: ……………………………….****E-mail: ……………………………….** |
| **Date of last Accreditation:** | **Date of Application:** |

**Criteria Checklist ☑**

* Member of BAHT ⬜
* Extended CV  ⬜
* Clinical log ⬜
* Evidence of 100 hours CPD since last accreditation ⬜
* Details of presentations given at high level conference or publications ⬜
* **3** Guided testimonials ⬜
* £30 application fee ⬜

**Please send:**

**By email or drop box:**

 **Application form, CV and all supporting documentation**

 **PLUS one anonymised version of the application form and CV**

**By post:**

**Original signed application**

**Signed log of clinical hours**

**Signed testimonies**

I hereby apply for re-accreditation as an Accredited Hand Therapist (BAHT):

Signed: …………………………………… ……. Date: ……………………………

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By signing above, you are consenting, if successful, for your name to appear on the online register of accredited hand therapists. Please tick here if you **do not** wish your name to be added

Contact details:

Kathy Whalley, AHT coordinator (BAHT) 75 Duddon Close, West End, Southampton SO18 3QB

k@thywhalley.co.uk

**Criteria for Re-Accreditation Accredited Hand Therapist (BAHT)**

Criteria:

* AHT (BAHT) qualification previously awarded
* Re-accreditation every five years
* Member BAHT
* Still actively working clinically in Hand Therapy\*
* 2000 clinical hours in hand therapy since last accreditation
* Evidence of 100 hrs CPD (includes in-service, external courses & conferences) since last accreditation
* One presentation – research, audit, literature review, and employment based report either published or given as a paper or poster at a national or international conference since last accreditation. OR a chapter written for a book
* **3** Guided testimonials - as below
* Updated extended CV – as below
* £30 administration fee with the application

\* In applying for re-accreditation, you must confirm that you have been actively practicing in the field of hand therapy over the last two years. Actively practicing means “drawing on your professional skills/knowledge in the course of your work” and is a personal decision as to whether your work fulfils this. This is in line with guidance from the Health Professions Council. The Education Sub Committee will consider extenuating circumstances such as maternity leave and provide individual guidance as needed.

**Extended Curriculum Vitae (Recommended guide 5 xA4 – 10 sides)**

The normal demographic data will commence the CV and it may then be wise to use the following headings.

1. **Professional Experience**

Postgraduate experience in Hand Therapy

* years of experience
* previous appointments, location of work, responsibilities and, where appropriate, reflections
* present post including clinical, educational and managerial responsibilities. This section gives the candidate the opportunity to reflect on their role/s alongside their clinical expertise including assessment and treatment skills.

**2. Courses/Qualifications pertinent to Hand Therapy**

- qualifications and dates (university, etc.)

* short courses, with subject/field and date(s) attended within the last 5 years.
* BAHT validated courses, with level, if applicable

Wherever practicably possible evidence of the above e.g. Certificates, programmes etc. should be included in an appendix to the CV section.

The assessors are also looking for demonstration of learning from any courses attended. These can be included in the appendix alongside the relevant course certificate.

It is suggested that for the following headings you use a **maximum of** **3 examples, each with one piece of evidence**.

**3. Promotion of specialism / sharing of expertise**

* in-service training planning and involvement
* teaching both within the Trust and outside.
* organisation of outside speakers
* organisation of BAHT validated courses & teaching input
* experience as an External Representative for BAHT, assessor / advisor for Level II / Level III projects and APL

Wherever practicably possible evidence of the above e.g. programmes, feedback from attendees etc. should be included in an appendix to the CV section.

The assessors are also looking for demonstration of learning from the above.

**4. Management Skills**

* experience in day-to-day management/organisation of case loads within the Hand Therapy services;
* experience in supervising other staff e.g. students, support workers;
* experience in evaluation and audit pertinent to Hand Therapy.

Wherever practicably possible evidence of the above should be included in an appendix to the CV section. The assessors are also looking for demonstration of learning from the above.

**5. Personal Contribution to Development of Hand Therapy**

* personal statement by applicant

Other evidence could be:-

* statement of research studies completed
* presentations of research findings (publications &/or presentations at conferences)

The assessors are also looking for demonstration of learning from the above.

**Testimonies**

* For re-accreditation purposes **3 testimonies should be provided.** Each written testimony should take the form of a short statement provided by someone who is able to judge the worth and quality of the applicant’s work, experience and expertise. This may be illustrated by reference to observation of particular incidents.
* Each testimony must be on traceable notepaper and provide the name, position & title of the person who has compiled the testimony and be signed and dated by that person.
* Each testimony should reflect a different aspect of the candidate’s skills and knowledge pertinent to hand therapy. **At least one testimony should be from a colleague, one from a line manager and one from a consultant hand surgeon who have worked with the candidate within the last two years.**

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 PLUS one anonymised version of the application form and CV

By post:

Original signed application

Signed log of clinical hours

Signed testimonies

None of the paperwork will be returned, so please keep a copy for yourself.