NOTE: these guidelines are for any candidate who has already commenced or wishes to submit a previously completed piece of work/study/audit (no more than 3 years old).

British Association of Hand Therapists (BAHT)

## LEVEL III

## Accreditation of Prior Learning (APL) Application Form

(You DO NOT require these guidelines if you are completing the Nottingham University MSc Injection therapy module, Brunel MSc Hand Therapy Module or Ulster MSc Hand Therapy module)



Revised May 2020

This document replaces all previous versions.

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**BAHT Level III APL Application Form**

Please complete this form & tick checklist to ensure you have included all the information required. Return this electronically to the BAHT APL advisor baht.level3@gmail.com after confirming payment of the £30 registration fee with the BAHT Secretary. The fee must be processed before the ESC can consider the application (see payment details on page 6 of the BAHT Level III APL Guidelines).

|  |
| --- |
| Name of Candidate: |
| BAHT Membership number: |
| Contact email: |
| Contact address: |

|  |
| --- |
| I wish to apply for the APL process to complete (please circle) |
| Level 2 (2 points) Level 2 (4 points) Level 2 (6 points) |
| Level 3 (5 points) |

|  |
| --- |
| Title of project to be used for Level 3 points: |

I have paid the £30 application fee via (Please circle)

Bacs Transfer Via telephone

Signature of candidate:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of candidate:

**Curriculum Vitae (suggested layout)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Summary of current role (250-500 words)** | |  | | |
| 1. **Professional Experience (250 words maximum)**  * Postgraduate experience in Hand Therapy * Years of experience * Location of work, responsibilities &, where appropriate, reflections * Present post including clinical, educational & managerial responsibilities. This section gives the candidate the opportunity to reflect on their role/s alongside their clinical expertise including assessment & treatment skills. | |  | | |
| 1. **Courses/Qualifications pertinent to Hand Therapy**  * Qualifications & dates (university, etc.) * Short courses, with subject/field & date(s) * BAHT validated courses | | Please list below any **relevant** courses attended or qualifications gained **with a short reflection for each example**  Please **scan & attach certificates** (where relevant) & cross reference to the list above. | | |
| Title of Course / Learning experience | Date Attended | | Brief reflection | Evidence Attached? |
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| 1. **Promotion of specialism / sharing of expertise**   Examples:   * in-service training planning & involvement * teaching both within the workplace & outside. * organisation of outside speakers * organisation of BAHT validated courses & teaching input * experience as an External Representative for BAHT, assessor / advisor for Level II / Level III projects & APL   Wherever practicably possible evidence of the above e.g. programmes, feedback from attendees etc. should be **scanned & attached to the application** & cross referenced within this form.  The assessors are also looking for demonstration of learning from the above in the examples given. | | Example 1 | | |
| Example 2 | | |
| Example 3 | | |
| 1. **Management Skills**  * experience in day-to-day management/organisation of caseloads within Hand Therapy services; * experience in supervising other staff e.g. colleagues, students, support workers; * experience in evaluation & audit pertinent to Hand Therapy.   Wherever practicably possible evidence of the above e.g. programmes, feedback from colleagues etc. should be **scanned & attached to the application** & cross referenced within this form. | | Example 1 | | |
| Example 2 | | |
| Example 3 | | |
| 1. **Personal contribution to development of hand therapy (500 words approx.)**  * personal statement by applicant   Other evidence could be:   * statement of research studies completed * presentations of research findings (publications &/or presentations at conferences)   The assessors are also looking for demonstration of learning from the above.  Wherever practicably possible evidence of the above e.g. programmes, feedback from colleagues etc. should be **scanned & attached to the application** & cross referenced within this form. | | Personal Statement | | |

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