

Marking Form

British Association of Hand Therapists Ltd.

Charitable Bursary Marking Form

Candidate Number _____

To be completed by Director of Bursary Administration

Application:		
Demographic data provided on one copy	Yes	No
Demographic data omitted on copy to be circulated	Yes	No
Anonymous copy to be circulated	Yes	No
CV included	Yes	No
Supporting Statement included (500 words +/- 10%) Reject if "No"	Yes	No
To be circulated to EC	Yes	No
To be rejected Yes		No
Date action completed		

To be completed by members of Executive Committee

Presentation of Application Form:	Score 0-5
Clear, and easy to read	
Sufficient details of project attached	
Sufficient detail, and realistic budgeting of travel (i.e. guidelines of cost, distance to travel, mode/s of transport)	
Sufficient detail, and realistic budgeting of accommodation (i.e. cost, type)	
Total (if less than 10/20, reject)	/20

Supporting Statement contains evidence:	Score 0-5
that project involvement is relevant to applicant's qualification and experience.	
of how the project details will be shared with a wider audience at a local/national/international level.	
	Score 0-20
of the background of the applicant's involvement with the charity; what the applicant's role will be to support the project; what the benefits to the clients would be.	
Total (if less than 15/30, reject)	/30

Grand Total	/50
<i>If any EC member marks between 25-38: to be discussed at ECM. If 75% of EC marks from 39-50 (quorum 4): may be awarded to the highest scoring applicant.</i>	

Comments:

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Recommendation:

Suggested Amount Awarded	£
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