



British Association of Hand Therapists
RESEARCH PROJECT GRANTS

GUIDANCE NOTES FOR GRANT APPLICATIONS

1. Purpose and Scope of Scheme

- 1.1 The primary aim of BAHT Research Bursary project grant scheme is to support the development of research capacity and knowledge generation in hand therapy.

2. Criteria for Application

- 2.1 The lead researcher must be a member of BAHT
- 2.2 If the researcher is not a member of a University, Research Institution, or Health Trust, arrangements should be made for the research to be undertaken under the aegis of such an organisation.
- 2.3 Support will **not** be provided for the remuneration of undergraduates, courses or for other educational purposes. Research undertaken as part of a study leading to an MSc/MPhil / PhD / DPhil / Prof Doc will be considered but university fees will **not** be funded.
- 2.4 Funding will **not** be provided for attendance at conferences.
- 2.5 Researchers and their research supervisor(s) must comply with the relevant ethical and research governance standards including the Central Office for Research Ethics Committees and Research Governance for Health and Social Care (Dept of Health, 2005; Scottish Executive 2001; Welsh Office, 2002).

It is the responsibility of researchers to ensure that their Heads of Department are aware of their responsibilities within the Research Governance Framework. Heads of Departments and/or research supervisors have the responsibility for managing and monitoring the research project should it be funded. Further information is available from:

National Research Ethics Service of the National Patient Safety Agency
<http://npsa.nhs.uk/>

Framework for England can be obtained by going to the Research Governance section of the Department of Health website at:
<https://www.gov.uk/government/publications/research-governance-framework-for-health-and-social-care-second-edition>

The Framework for Scotland is available at:
<http://www.scotland.gov.uk/Topics/Research/by-topic/health-community-care/chief-scientist-office/6864/6933>

The Framework for Wales is available at:

<http://new.wales.gov.uk/consultations/healthsocialcare/governance/?status=closed&lang=en>

- 2.6 Researchers must ensure they have insurance provision for compensation in the event of non-negligent harm to research participants arising from the research. Researchers must check with their employing organisation that such cover is provided. In the event of research taking place outside of an employment situation, as long as the research relates to the practice of Occupational/Physiotherapy, researchers will be covered by the COT or CSP, subject to the payment of a full subscription.
- 2.7 Researchers must indicate if they intend to involve service users/carers as part of their study. If not they need to indicate why. Guidance on involving service users/carers in research can be obtained from the INVOLVE website (www.invo.org.uk)

3. Preparation

- 3.1 Applicants are advised to consult the various resources available to help them to prepare this application. Novice researchers may find the following article a useful starting point – "Developing a Successful Application for Research Funding" (Madden and Wiles (2003). *Physiotherapy*, 89, 9, 518-522).

4.0 Application Process

There is an annual call for applications. The deadline is 1st February. Late submissions will not be accepted.

- 4.1 Applications should be submitted on the BAHT website. The lead researcher/applicant is responsible for ensuring that the form is completed correctly.
- 4.2 Please ensure you use the Vancouver referencing system in your application in line with all BAHT submitted projects and the journal
- 4.3 Applications are reviewed by the 3 peer reviewers. Feedback will be given which will highlight if any clarifications or revisions are required to be made prior to a final decision being given.
- 4.4 Where possible, the applicant will be informed of the final decision within 6 weeks of submitting their application form.